

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
FRIDAY, NOVEMBER 30, 2018  
9:00 AM REGULAR SESSION**

**Commissioners met in regular session with all members present.**

**1. Invocation and Pledges**

Prayers said by Judge Fowler

**2. Consider and take action on approval of:**

**A. The minutes of previous meeting:**

Motion to approve the minutes of previous meeting as written made by Mike Spencer

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved. (Minutes of meeting held on November 15th)

**B. Payroll changes:**

Motion to approve payroll changes made by Mike Spencer

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copies attached.

**C. Payroll:**

Motion to approve payroll and election payroll made by Mike Spencer

Second by Don Gross                      Frank Berka abstained

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

Copy attached.

**D. Budget amendments:**

Motion to approve budget amendments made by Frank Berka  
Second by Paula Gentry  
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.  
Motion approved.  
Copy attached.

**E. Accounts payable:**

**Expense Approval Report:**

Motion to approve accounts payable made by Don Gross  
Second by Mike Spencer  
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.  
Motion approved.  
Copy attached.

**F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; refund of overpayment or erroneous tax payments in excess of \$2500.00; Engineering Services Agreement for STEP Water Improvements for Union Grove Water Supply Corp.;and applications for use of Upshur County roads and rights-of-way and permit requests.**

Motion to record all documents listed above made by Paula Gentry  
Second by Don Gross  
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.  
Motion approved.  
Copies attached.

**3. Hear from the Upshur 4-H County Council members concerning the 2017-2018 4-H year.**

The Upshur County 4-H County Council members gave a report of some of their club activities and individual achievements for 2018. Several of the 4-H members won scholarships and other awards for their achievements in different activities in which they participated.

No action needed.

- 4. Discuss and take action to adopt a resolution in support of Texas Historical Commission grant to update the Upshur County Courthouse Preservation master Plan.**

No action taken.

- 5. Discuss and take action to approve a request from the Yulefest Committee to use the vacant lot next to the Roberts Building for a petting zoo during the Yulefest on December 1, 2018.**

Request withdrawn, no action taken.

- 6. Discuss and take action to clarify the Resolution abandoning Rhonesboro, Upshur County plat.**

Motion to accept the Resolution clarifying the abandonment of the Rhonesboro plat made by Frank Berka

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

- 7. Discuss and take action to approve the Resolution Authorizing Signatories for TxCDBG Contract No. 7218036.**

Motion to approve the Resolution as stated above made by Mike Spencer

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

- 8. Discuss and take action to approve the Resolution adopting and/or reaffirming policies and procedures for civil rights, equal opportunity, Limited English Proficiency Plan and fair housing as required by the Texas Community Development Block Grant Program and authorizing publication of required notices.**

Motion to approve the Resolution and take action on the above stated items made by Don Gross

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

- 9. Discuss and take action proclaiming December as Fair Housing Month and authorizing the publication of a Fair Housing Public Service Announcement.**

Motion to approve the publication of a Fair Housing Public Service Announcement made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

- 10. Discuss and take action to approve the recommendation of the Selection Review Committee to award by resolution a contract for engineering services for the County's 2019/2020 Texas Department of Agriculture TxCDBG application on behalf of Union Grove Water Supply Corp. and possible award/contract.**

Motion to approve the action as stated above made by Frank Berka

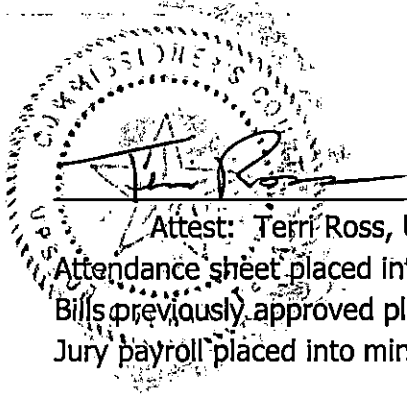
Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**11. Adjourn.**



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.